

Churubusco Public Library
116 N. Mulberry Street
Churubusco, IN 46723

Internet Access Acceptable Use Policy

1. Use of the Internet must be consistent with the goals of facilitating and disseminating knowledge, encouraging collaborative projects and resource sharing, aiding technology transfer to businesses, and building broader infrastructure in support of education and research.
2. Use of the public access computers is a privilege, not a right. The Churubusco Public Library (known as CPL) has the right to set and enforce rules and regulations concerning the access to the Internet. The CPL has the right to cancel or deny access to anyone who is identified as a security risk or violates any of the rules and regulations of the CPL Internet Access Acceptable Use Policy.
3. The user is responsible for all use made of his/her Internet Access.
4. The user may not use the Internet of the CPL for any illegal or unauthorized act. The user may not use Internet to violate any local, state, or federal laws or regulations. Users whose conduct which violates federal, state, or local laws will be prosecuted to the full extent of the law. Evidence of illegal activity will be reported to the proper legal authorities. The CPL will cooperate with the proper authorities in the investigation of illegal activities.
5. The Internet may not be used for solicitation, advertisement, or for any other commercial purposes.
6. Internet Access resources are to be shared among users. An individual or group of users may not engage in any behavior that unreasonably interferes with or disrupts the use of computing resources by another. Disruptions include, but are not limited to; exceeding time limits as set by the CPL; distribution of unsolicited advertising, propagation of computer viruses, worms, or other computer programs that have the potential of damaging or destroying programs or data; and using computer resources to make unauthorized entry to any computer accessible via the network, including the host systems at the CPL.
7. Users must refrain from inappropriate Internet conduct. Examples of inappropriate conduct include, but are not limited to; use of Internet access for unlawful or malicious activities; misrepresentation of oneself or the CPL; sending chain letters; using abusive or objectionable language in either public or private messages; engaging in harassing behavior such as sending or posting slanderous, libelous, obscene, or threatening messages; and other activities that could cause congestion and disruption of networks and systems.
8. Each network that a user connects to has its own set of policies and procedures. Actions which might be allowed on one network may be controlled or forbidden on another. It is the user's responsibility to abide by the policies and procedures of these other networks.
9. When downloading software, files, or data, it is the user's responsibility to check for copyright protection or any licensing agreement and to comply with the requirements of that copyright protection or licensing agreement. Users should be aware that electronic mail is considered copyrighted material and the property of the original sender. Use of the content of email without the written permission of the copyright holder is prohibited by copyright laws. The following guidelines describe activities allowed and prohibited by the Federal Copyright Law, Public law 96-517 Section 7(b).

The copyright law says that you may:

- Make one archival or back-up copy of a copyrighted program that you have purchased.

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- Adapt a copyrighted program from one language to another in which it is not already commercially available.
- Add features to a copyrighted program in order to make better use of the program.
- Adapt a copyrighted program to meet local needs.

The copyright law says that, without the expressed permission of the copyright owner, you may not:

- Make multiple copies of a copyrighted program, even for use within a single user's site.
- Make replacement copies from an archival or back-up copy.
- Make copies of copyrighted programs to be sold, leased, loaned, transmitted, or given away to other users.
- Sell a locally produced adaption of a copyrighted program.
- Make multiple copies of an adaptation of a copyrighted program, even for use within a single user site.
- Make any use of printed copyrighted software documentation that is not allowed by the actual copyrighted program itself.

10. The CPL makes no warranties of any kind, whether expressed or implied, for the service it is providing. The CPL will not be held responsible for any damages you may suffer, including but not limited to; loss of data resulting from delays, service interruptions caused by negligence, or user errors or omissions. Use of any information obtained via the network is at your own risk. The CPL specifically denies any responsibility for the accuracy or quality of information obtained through its services.
11. Access time is limited to 30 minutes per session. If no one has signed up for the time following yours, you may sign up for one more 30 minute session. A limit of two consecutive sessions will be enforced.
12. A patron must have a signed agreement on file and must sign the register prior to beginning his/her Internet session.
13. Children under the age of 12 must have parental supervision while utilizing the Internet terminals.
14. Violation of any of these rules may result in the denial of Internet and Library privileges. Rules and regulations are subject to updating as necessary.
15. If a fine of \$5.00 or more is owed CPL, Internet privileges will be denied.
16. The Internet is available to everyone, whether a Library Card Holder or not.
17. All above rules will also apply to the use of the CPL laptop computers. A separate sign-in sheet will be required for use of the laptop computers. The user's driver's license will be held as security until the laptop is returned to the front desk and checked to make sure it is in the same condition as when checked out. The laptop user must be 18 years old or older. CPL laptops may only be used at the front of the library

Churubusco Public Library, Board of Trustees

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